

Meopham U3A
8TH AGM
Preliminary Information

Dear Member

9th May 2023

Please find some preliminary information about our 8th Annual General Meeting, to be held on 11th July 2023.

1. Accompanying this letter is a **NOMINATION FORM** for the proposal of members for the Executive Committee for 2023-2024
 - Nominations are required for:
 - Executive Committee **Officers:** (Chair, Vice Chair, Treasurer, Secretary).
 - Non-Officer **Committee Members:** (Minimum 1 & maximum 8 in number).
 - You may nominate members for as many of these positions as you wish within the above limits.
 - Each nomination must be proposed, seconded, & signed by the nominee, proposer & seconder.
 - Further copies of this letter & the nomination form can be downloaded from our website, obtained from the Secretary, or collected at Monthly Members' Meetings if required.
 - Only full members of Meopham U3A may propose or second nominations.
 - Members of the Meopham U3A Committee may not propose or second nominations.
 - Each completed nomination form may be handed to the Secretary or Membership Secretary at meetings or sent directly Carole Baylis, 9 Admers Wood, Vigo, Kent DA13 0SP .
 - All nominations must be received **by no later than 13/06/2023**.
 - Voting on these nominations will take place during the AGM where necessary.
2. You should receive your **Formal Notice of AGM, Agenda & Annual Reports** no later than 20/06/2023.
3. If you have any questions or problems, please contact any member of our Steering Committee for further help.

We look forward to receiving your nominations and meeting you at the AGM.

Yours faithfully

Carole Baylis

(Secretary, Meopham U3A)